School fees and levies are issued 4 times a year, at the beginning of each term, (4 terms), and are expected to be paid in full by the designated date. Please refer to School Fees Policy and Procedure on the schools website. Fees can be paid by either of the following methods EFTPOS, Credit Card or Debit Card at the School Office or over the phone, BPay, Cheque or Cash (ensuring you have the correct amount, due to NO cash on the premises). Direct Debit is also available and is a convenient alternative. Direct Debit forms are available from the school office and also from our website, www.motherteresa.qld.edu.au, this is easy to set up and eliminates the worry of paying the School Fees and Levies in a lump sum at the beginning of each term.

An additional $50.00 per family per term will be charged as a voluntary building fund contribution. Families are encouraged to contribute to the building fund in which a separate tax receipt will be issued to you at the end of the financial year in which you can then claim this expense with your tax return as its tax deductible. This is used to help maintain our buildings.

A separate tax invoice will be issued late in the year to families with children in years 5 and 6 attending camp, this fee is kept to minimum.

Families who are finding it difficult to meet their fee commitments are encouraged to contact either the Finance Secretary or the Principal to discuss their options, including the application for a concession on fees.
Refunds on fees can be requested in writing to the principal outlining the reasons for your request. If a family has paid in advance and needs to relocate to another town / city, fees are normally refunded, less the four weeks exit notice required. If a child is unable to participate in a fee related event (e.g. swimming or school camp) due to illness or injury or if the family relocates to another town / city, fees for that portion can be refunded.

Four weeks notice to leave the school is required to be given in writing and refunds are not given to families who voluntarily withdraw to attend a neighbouring school.

For any further enquiries please don’t hesitate to contact the office on Phone 5549 5000 or email pomefinance@bne.catholic.edu.au