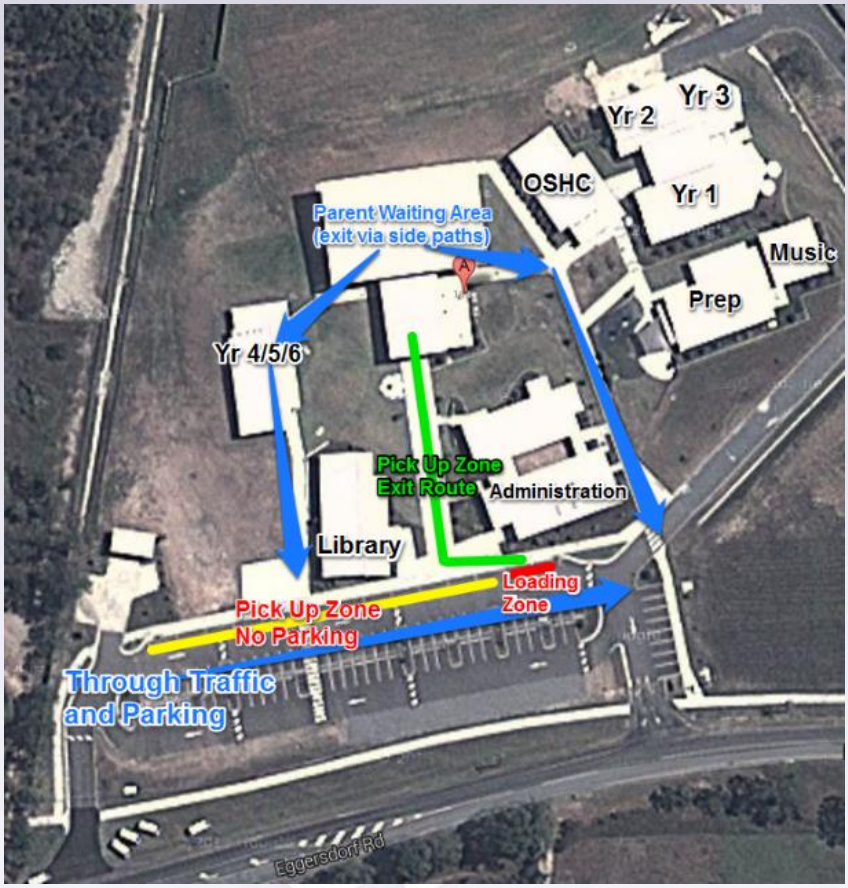
MOTHER TERESA SCHOOL PICK UP/ DROP OFF PROCEDURES



- No Parking in the Loading Zone or Pick Up Zone (No Parking Times 8am – 9am, 2:30 – 3:30pm)
- Cars utilising the Pick Up Zone queue in this area.
- Driver Must Remain in Vehicle.
- 2:50pm teachers move to undercovered area with class and send registered children to Outside School Hours Care
- Class teachers dismiss children if parents are waiting in undercovered area
- Parents walking to cars with children use two side paths that connect with crossings in carpark
- 2:55pm Children using pick up zone assemble with teacher on duty and move to pick up zone
- Children remain seated while waiting
- Children can enter first two cars in red loading zone only (teacher on duty will direct children to vehicle)
- Parents will be asked to move along out of the loading zone and park if their child/ren are not ready when they arrive at the loading zone (in order to keep the line of traffic flowing)
- Parents must remain inside car while in Pick Up Zone
- **After school supervision ends at 3:15pm (parents are required to make alternative after school arrangements for children not able to be collected by this time)**